

TEXAS DEPARTMENT OF FAMILY AND PROTECTIVE SERVICES

COMMISSIONER
H. L. Whitman, Jr.

September 2, 2016

The Honorable LeeAnn Jones
Panola County
110 South Sycamore, Room 216-A
Carthage, Texas 75633

**Subject: FFY 2017 – Title IV-E County Child Welfare Services Annual Review
Contract Number 23939005**

Dear Judge Jones:

Texas Department of Family and Protective Services (DFPS) must comply with federal regulations by conducting an annual review of your Title IV-E contract, which includes the following contract actions.

- Identifying the budget to be used for the new contract period.
- Obtaining a current Form 4734 Federal Funding Accountability and Transparency Act (FFATA) Certification.

Attached are the documents required to be maintained.

- Budget Form 2030CWIVE
 - Please sign, date and return the Budget Form.
- Federal Funding Accountability and Transparency Act (FFATA) Certification Form 4734
 - Complete and return Form 4734.

Return the completed Form 2030CWIVE and Form 4734 to me by email at julia.conner@dfps.state.tx.us or by fax at 512-276-3080. Keep the originals for your contract record.

If you have any questions regarding the proper completion of the enclosed documents, please contact me at 936-569-5335 or via email at the address above.

Sincerely,

Julia Conner, CTCM
CPS Contracts Program Director

Enclosure(s): Budget for Title IV-E County Child Welfare Services (Form 2030CWIVE), Federal Funding Accountability and Transparency Act (FFATA) Certifications, (Form 4734)

**Budget for Title IV-E
County Child Welfare Services Contract**

Summary			
County:		Panola	
Contract Number:		23939005	
Budget Effective Date:		10/1/2016-9/30/2017	

Cost Category	Estimated Total Expenses Allocable to Title IV-E	Total Anticipated Federal Reimbursement	Total Anticipated County Match
A. Administration			
A.1. Direct Materials and Supplies	\$0.00	\$0.00	\$0.00
A.2. Direct Other Costs	\$0.00	\$0.00	\$0.00
Total Administration	\$0.00	\$0.00	\$0.00
B. Training			
B.1. Title IV-E Training (75%)	\$400.00	\$50.40	\$349.60
Total Training	\$400.00	\$50.40	\$349.60
C. Supplemental Foster Care Maintenance (SFCM)			
Total SFCM	\$16,550.00	\$9,297.79	\$7,252.21
Grand Total	\$16,950.00	\$9,348.19	\$7,601.81

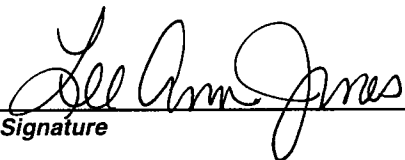
*Estimated Federal Reimbursement for expenses based on Eligible Population Rate (EPR) during 3rd quarter of the preceding fiscal year: 16.800%

Actual reimbursement will be based on EPR in effect for the county during the month in which expenses were incurred.

* Estimated Federal Reimbursement for Supplemental Foster Care Maintenance expenses based on Federal Medicaid Assistance Percentage (FMAP) rate in effect during preceding fiscal year: 56.18%

Actual reimbursement will be based on FMAP rate in effect at the time reimbursement is made to contractor.

Contractor Certification



Signature

LeeAnn Jones, County Judge

Printed Name & Title

9-12-16

Date

**Budget for Title IV-E
County Child Welfare Services Contract**

Administration			
A.1. Direct Materials and Supplies			
		County:	Panola
		Contract Number:	23939005
		Budget Effective Date:	10/1/2016-9/30/2017
Materials and Supplies (description)	Estimated Total Expense*	Anticipated Federal Reimbursement (estimated EPR x 50% FFP)	Anticipated County Match
None anticipated at this time.		\$0.00	\$0.00
		\$0.00	\$0.00
		\$0.00	\$0.00
		\$0.00	\$0.00
		\$0.00	\$0.00
		\$0.00	\$0.00
		\$0.00	\$0.00
Total Direct Materials and Supplies	\$0.00	\$0.00	\$0.00

* estimated total cost for Title IV-E related activities

Note Please refer to Title IV-E Finance Handbook for detailed information regarding allowable expenses, documentation requirements, etc
http://www.dfps.state.tx.us/handbooks/Title_IVE_County/default.jsp

**Budget for Title IV-E
County Child Welfare Services Contract**

Administration			
A.2. Direct Other Costs			
		County:	Panola
		Contract Number:	23939005
		Budget Effective Date:	10/1/2016-9/30/2017
Other Costs (description)	Estimated Total Expense*	Anticipated Federal Reimbursement (estimated EPR x 50% FFP)	Anticipated County Match
None anticipated at this time.		\$0.00	\$0.00
		\$0.00	\$0.00
		\$0.00	\$0.00
		\$0.00	\$0.00
		\$0.00	\$0.00
		\$0.00	\$0.00
Total Direct Other Costs	\$0.00	\$0.00	\$0.00

* estimated total cost for Title IV-E related activities

Note Please refer to Title IV-E Finance Handbook for detailed information regarding allowable expenses, documentation requirements, etc.
http://www.dfps.state.tx.us/handbooks/Title_IV-E_County/default.jsp

**Budget for Title IV-E
County Child Welfare Services Contract**

C: Supplemental Foster Care Maintenance (SFCM)			
County:		Panola	
Contract Number:		23939005	
Budget Effective Date:		10/1/2016-9/30/2017	
Other Costs (description)	Estimated Total Expense*	Anticipated Federal Reimbursement (estimated FMAP)	Anticipated County Match
Allowances	\$6,000.00	\$3,370.80	\$2,629.20
Clothing	\$4,750.00	\$2,668.55	\$2,081.45
Daycare	\$0.00	\$0.00	\$0.00
Gifts	\$2,800.00	\$1,573.04	\$1,226.96
Graduation Expenses	\$500.00	\$280.90	\$219.10
Personal Items	\$500.00	\$280.90	\$219.10
School Supplies	\$2,000.00	\$1,123.60	\$876.40
Reasonable Child Specific Travel	\$0.00	\$0.00	\$0.00
Total Direct Other Costs	\$16,550.00	\$9,297.79	\$7,252.21

* estimated total cost for Title IV-E related activities

Note Please refer to Title IV-E Finance Handbook for detailed information regarding allowable expenses, documentation requirements, etc.
http://www.dfps.state.tx.us/handbooks/Title_IVE_County/default.jsp

**Budget for Title IV-E
County Child Welfare Services Contract****Budget Narrative****County:** Panola**Contract Number:** 23939005**Budget Effective Date:** 10/1/2016-9/30/2017**A. Administration****A.1. Direct Materials and Supplies**

None anticipated at this time.

A.2. Direct Other Costs

None anticipated at this time.

B. Training**B.1. Title IV-E Training (75%)**

Title IV-E related training and conferences related to provision of services to children in foster care for Child Welfare Board members and foster/adoptive parents.

C. Supplemental Foster Care Maintenance (SFCM)

Expenses may include allowances, clothing, daycare, gifts, graduation expenses, personal items, school supplies, and reasonable child specific travel for Title IV-E eligible children in foster care.

FFATA Certifications

The Federal Funding Accountability and Transparency Act (FFATA) certifications enumerated below represent material facts upon which DFPS relies when reporting information to the federal government required under federal law. If the Department later determines that the Contractor knowingly rendered an erroneous certification, DFPS may pursue all available remedies in accordance with Texas and U.S. law. Signor further agrees that it will provide immediate written notice to DFPS if at any time Signor learns that any of the certifications provided for below were erroneous when submitted or have since become erroneous by reason of changed circumstances. **If the Signer cannot certify all of the statements contained in this section, Signer must provide written notice to DFPS detailing which of the below statements it cannot certify and why.**

Enter your organization's Dun & Bradstreet (D&B) DUNS Number: 102739302

Enter the parent DUNS Number, if applicable:

Did your organization have gross income, from all sources, of less than \$300,000 in your previous tax year?

Yes No N/A (if entity does not generate income)

If your answer is Yes, skip Parts A, B, C, and D and complete Part E.

If your answer is No or N/A, complete Parts A and B.

Part A. Certification Regarding % of Annual Gross from Federal Awards

Did your organization receive 80% or more of its annual gross income from federal awards in the previous tax year?

Yes No

Part B. Certification Regarding Amount of Annual Gross from Federal Awards

Did your organization receive \$25 million or more in annual gross income from federal awards in the previous tax year?

Yes No

If your answer is Yes to both A and B, you must complete Part C.

If your answer is No to either A or B, skip Part C and go to Part D.

Part C. Certification Regarding Public Access to Compensation Information

Does the public have access to information about the compensation [17 CFR 229.402(c)(2)] of the senior executives (e.g., officers, managing partners, or any other employees in management positions) in your business or organization (including parent organization, all branches, and all affiliates worldwide) through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986?

Yes No N/A (if entity reports through some other means, state how:)

If your answer is Yes, skip Part D and complete Part E.

If your answer is No, you must provide compensation information to DFPS for FFATA reporting in Part D.

If N/A, you may still be required to supply compensation information pending DFPS or federal awarding agency approval. Skip Part D until requested by DFPS to supply compensation information and proceed to complete Part E.

FFATA Certifications

Part D. Certification Regarding Executive Compensation

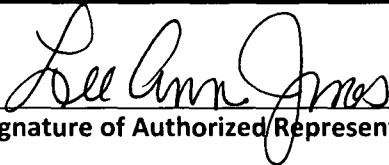
The Names and Total Compensation of the top five (5) executives if:

- More than 80% of annual gross revenues from the Federal government,
- Those revenues are greater than \$25M annually, and
- Compensation information is not already available through reporting to the SEC.

Contractor Executive Names	Total Compensation

Part E. General FFATA Certification

As the duly authorized representative (Signatory) of the Contractor named below, I hereby certify that the responses that I have provided to the questions in this certification form are true, complete and correct to the best of my knowledge.

LeeAnn Jones		
Printed Name of Authorized Representative	Signature of Authorized Representative	
County Judge	9-17-14	
Title of Authorized Representative	Date	
Panola County	23939005	
Legal Name of Contractor <i>(Subawardee Name)</i>	Contract Number <i>(Subaward Number)</i>	
Carthage	TX	75633
Primary City <i>(Subawardee Principal Place of Performance)</i>	State	9-Character Zip Code <i>(Zip +4)</i>

This Section For DFPS Use Only

Contract Manager Information

Name **Julia Conner** Phone **936-569-5328**

Department **Purchased Client Services** Region **04/05**

Email **julia.conner@dfps.state.tx.us**

FFATA Certifications

This Section For DFPS Use Only (continued)

Federal Funding Agency:			
CFDA Program #:			
Contract Start Date: <i>(Subaward Obligation/Action Date)</i>		Contract End Date:	
Total Amount of Contract: <i>(Amount of Subaward)</i>			
HCATS Subject: <i>(Program Source)</i>			
HCATS Purpose: <i>(Subaward Project Description)</i>			